



# MORENO VALLEY HIGH SCHOOL CHARTER RENEWAL 2012



**MORENO VALLEY HIGH SCHOOL**  
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## PART A-PERFORMANCE REPORT

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## **PART A - PERFORMANCE REPORT**

### **I. REPORT ON PROGRESS**

The Charter School Act requires that each school seeking to renew its charter must submit a report on the progress of the charter school in achieving the goals, objectives, students' performance standards, state minimum educational standards, and other terms of the current charter, including the accountability requirements set forth in the Assessment and Accountability Act.

The Report on Progress is divided into four component parts which correspond to the findings in law. A chartering authority must determine that a charter school has violated this components in order to refuse to renew a charter. The questions and information requested in the Report on Progress provide data to assist in the analysis of the progress of the charter school over the term of the charter.

#### **MORENO VALLEY HIGH SCHOOL REPORT ON PROGRESS**

Moreno Valley High School has spent the past four years since its first charter renewal engaged in activities that have supported and promoted the mission of the school.

We have met AYP in all areas except for Math in 2010-11. Because of our concern for proficiency in the areas of math and science we have instituted a “planning group” for our math/science department. Math proficiency rose from 18.75% in the 2010 testing period to 53.85% in the 2011 reporting period.

Our graduation rate is consistently above 90%. However, those numbers do not tell the full picture. The majority of our students go on to higher education and stay to completion of their programs. The following is a breakdown of the past five graduation classes entering higher educational programs. (The second number represents the total number of students in that year’s graduating class.)

	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3rdYear	4 <sup>th</sup> Year	Terminal Degree
Class of 2011	15 /19				
Class of 2010	11/12	10/12			
Class of 2009	19 /23	16/23	15/23		
Class of 2008	17/18	14/18	13/18	11/18	3 (8 in 2012)
Class of 2007	8/12	6/12	6/12	6/12	6

The success of our students is an indicator of the success of Moreno Valley High School and of the philosophy with which we approach the learning environment.

In November of 2007 MVHS received a list of concerns from Mr. Gallegos and the Cimarron School Board. I would like to address those concerns again to indicate the amount of growth that has occurred since the first renewal of the Charter.

1. A process to eliminate the turn-over on the MVHS Governing Board.  
*Plan approved by the CMS Board on 11/8/06. As indicated in the information in the Governing Council Handbook, the only vacancies which have occurred on the Council are when a term-limited has been reached. The stability of this governance body has been established.*
2. Identification of a new administrator and a process to eliminate the turn-over of administrators.  
*I am entering my fifth year as Director of Moreno Valley High School. The turn-over has stopped and is not a factor.*
3. A process to eliminate out-of-compliance finds for personnel files.  
*This is not a factor. Plan approved by the CMS Board on 11/8/06.*
4. A revised computer and Internet Use Policy for Students.  
*This is not a factor. Plan approved by the CMS Board on 11/8/06. MVHS has had a specific Tech Policy since 2007, has a Tech Committee to address necessary issues and has submitted a Tech budget to CMS.*
5. A process to eliminate all audit findings.  
*During the past audits MVHS has done very well in eliminating audit findings. Please see the chart in the section dealing with Financial matters. Plan approved by the CMS Board on 11.8.06.*
6. A Memorandum of Understanding (MOU) with the MVHS Foundation that identifies the roles and responsibilities of each organization.  
*This MOU was developed and is no longer necessary. Plan approved by the CMS Board on 5/9/07*
7. Written documentation from the State of New Mexico that MVHS is in compliance with state regulations in regards to ownership of land that will result in MVHS receiving public capital outlay funds and legislative appropriations.  
*This is no longer a factor. All ownership and deeding was verified with the State when MVHS received Capital Outlay funds, a specific legislative appropriation for building, a PSCOC funding grant and an HB-33 appropriation from the district.*
8. An MVHS Educational Plan for Student Success (EPSS) developed by the school staff, parents, and community members.  
*Plan approved by the CMS Board on 11/8/06. MVHS continues to develop its EPSS according to student needs.*
9. A program that aligns the math program at MVHS with the ENMS Math program.  
*We have been working with Mr. Mills for the past four years in identifying the needs of ENMS students entering the MVHS program. We have worked with several ENMS math teachers during this period, and the addition of Mr. Bouillion should stabilize their program so that we can develop continuity. In 2010-12 Mr. Bouillion attended a meeting with MVHS math and science teachers to facilitate the development of a program. With the help of the*

*Thistlewood Foundation, MVHS is developing a more stable math program to work with each of the three major “feeder-schools” for our 9<sup>th</sup> graders (Eagle Nest, Red River Charter School and Taos Charter School) to ensure continuity and knowledge of the expectations of MVHS concerning high school math and science readiness.*

10. A cap of students identified in the first approved charter of 120 students.  
*This is not a factor. At the first renewal no change was requested in the cap. At this, the time of our second renewal, there is also no request for a change in the cap of 120 students. Plan approved by the CMS Board on 11/8/06.*
11. A financial report for the previous month due the first Wednesday of every month.  
*A report is sent to CMS for every Board meeting packet. Plan approved by the CMS Board on 5/9/07*
12. Goals aligned in the EPSS that result in achieving AYP.  
*As evidenced by our yearly AYP report, this is not a factor for concern. Approved by the CMS Board on 11/8/06.*
13. Identification of personnel providing all services to Special Education students.  
*This plan was approved by the CMS Board on 11/8/06. It is no longer a factor for concern.*

#### **A. MATERIAL VIOLATIONS**

##### **The Charter School Act provides:**

A charter may be suspended, revoked, or not renewed by the chartering authority if the chartering authority determines that the charter school . . . committed a material violation of any of the conditions, standards or procedure set forth in the charter, 22-8B-12F(1) NMSA 1978

1. Are there terms of the school’s charter that the school has changed or that the school has not yet implemented over the past four years? **NO**
2. Over the past four years were there any material terms of the school’s charter which the District determined that the school was not in compliance and the District notified the school of the compliance violation? **NO**

#### **B. ACHIEVEMENT**

##### **The Charter School Act provides:**

A charter may be suspended, revoked, or not renewed by the chartering authority if the chartering authority determines that the charter school . . . failed to meet or make substantial progress toward

achievement of the department’s minimum educational standards or student performance standards identified in the charter application, 22-8B-12F (2) NMSA 1978

**1. New Mexico Educational Standards** – as measured by the New Mexico Standards Based Assessment (NMSBA) results

NMSBA SCHOOL SUMMARY – ALL STUDENTS

2011-2012 Accountability Report

Math – AYP Met	53.85%	Reading – AYP Met	53.85%	Graduation Rate: 72%
				**Graduation Rate under dispute

2010-2011 Accountability Report

Math – AYP Not Met	18.75%	Reading – AYP Met	62.50%	Graduation Rate: 100%
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2009-2010 Accountability Report

Math – AYP Met	30.8%	Reading – AYP Met	76.90%	Graduation Rate: 91.1%
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2008 -2009 Accountability Report

Math – AYP Met	57.10%	Reading – AYP Met	85.70%	Graduation Rate: 90%
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2007 -2008 Accountability Report

Math – AYP Met		Reading – AYP Met		Graduation Rate: 90%
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2006-2007 Accountability Report

Math – AYP Met	53.66%	Reading – AYP Met	68.29%	Graduation Rate: 100%
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2005-2006 Accountability Report

Math – AYP Met	47.06%	Reading – AYP Met	58.82%	Graduation Rate: 92.31
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2004-2005 Accountability Report

Math – AYP Not Met		Reading – Not AYP Met		Graduation Rate: - - - -
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\*\*\*State School Accountability Reports are included in the Appendix\*\*\*

**2. Other Student Academic Performance Standards Identified in the Current Charter**

Individuals framing the current Charter (2007 – 2012) identified the PSAT as one of the measures of academic performance for Moreno Valley High School. MAPS testing was identified as a short-cycle assessment. However at the end of 2007, Dr. Damon Cathey made the decision to not renew the NWEA contract. When Dr. Jacque Boyd began as Director, she pursued the reasoning for this decision. After consulting with Dr. Cathey, the Moreno Valley High School computer technician and NWEA, it was decided to continue with Dr. Cathey’s decision.

In lieu of computerized short-cycle assessments, Moreno Valley High School decided to begin intensive training into narrative assessment techniques. Dr. Laura Billings, from the National Paideia Center in Raleigh-Durham, NC has spent time in the fall and spring of every year since 2006 visiting campus, specifically working with faculty in developing rationale for narrative

assessment, portfolio assessment and project assessment. This qualitative form of assessment was shared with the NM Public Education Department. We have been able to “select” this narrative form as our short-cycle assessment. Moreno Valley High School sends home a Four-week progress report throughout the year. The schedule is printed in each year’s Student Handbook. (A facsimile follows.)

<b>Grading Period</b>	<b>End of Grading Period</b>	<b>Report Cards Mailed</b>
First Progress Report	Thursday, September 15	Wednesday, September 21
First Quarter	Thursday, October 13	Wednesday, October 19
Second Progress Report	Friday, November 11	Wednesday, November 16
Second Quarter First Semester	Thursday, December 15	Wednesday, January 4
Third Progress Report	Thursday, February 2	Wednesday, February 8
Third Quarter	Friday, March 9	Wednesday, March 14
Fourth Progress Report	Thursday, April 19	Wednesday, April 25
Fourth Quarter Second Semester	Thursday, May 24	Wednesday, May 30

PowerSchool is our official grading program which allows teachers to communicate with students and parents via a secure password. Parents and students may log-on to check grades, attendance, assignments, and teacher comments.

### PSAT TESTING

PSAT testing has been a long-standing assessment for 10<sup>th</sup> and 11<sup>th</sup> graders at Moreno Valley High School.

The last five groups’ scores are reported below. Only students who were in attendance for both their 10<sup>th</sup> grade and 11<sup>th</sup> grade years were reported. Scores in 10<sup>th</sup> grade and scores in 11<sup>th</sup> grade will be compared for growth purposes. The first score reported is for 10<sup>th</sup> grade, the second score for 11<sup>th</sup> grade. Group 1 is the “oldest”, Group 5 is the most recent.

PSAT definitions:

Critical Reading (Measuring of Words, Author’s Craft: Style, Tone and Technique, Reasoning and Inference, Organization and Ideas, Understanding Literary Elements)

Math (Number and Operations, Algebra and Functions, Geometry and Measurement, Data/Statistics/Probability)

Writing Skills (Grammatical Relationships between Words, Phrases and Clauses, Correctly Formed Sentences, Relationships of Sentences and Paragraphs, Words and Phrases Used to Modify or Compare)

<u>Group</u>	<u>Critical Reading</u>	+/-	<u>Average Scores</u>		<u>Writing Skills</u>	+/-
			<u>Math</u>	+/-		
1	46/53	+7	42/44	+2	51/49	-2
2	43/48	+5	42/43	+1	45/42	-3
3	46/47	+1	41/45	+4	42/44	+2
4	40/48	+8	40/44	+4	43/44	+1
5	42/46	+4	43/44	+1	40/43	+3

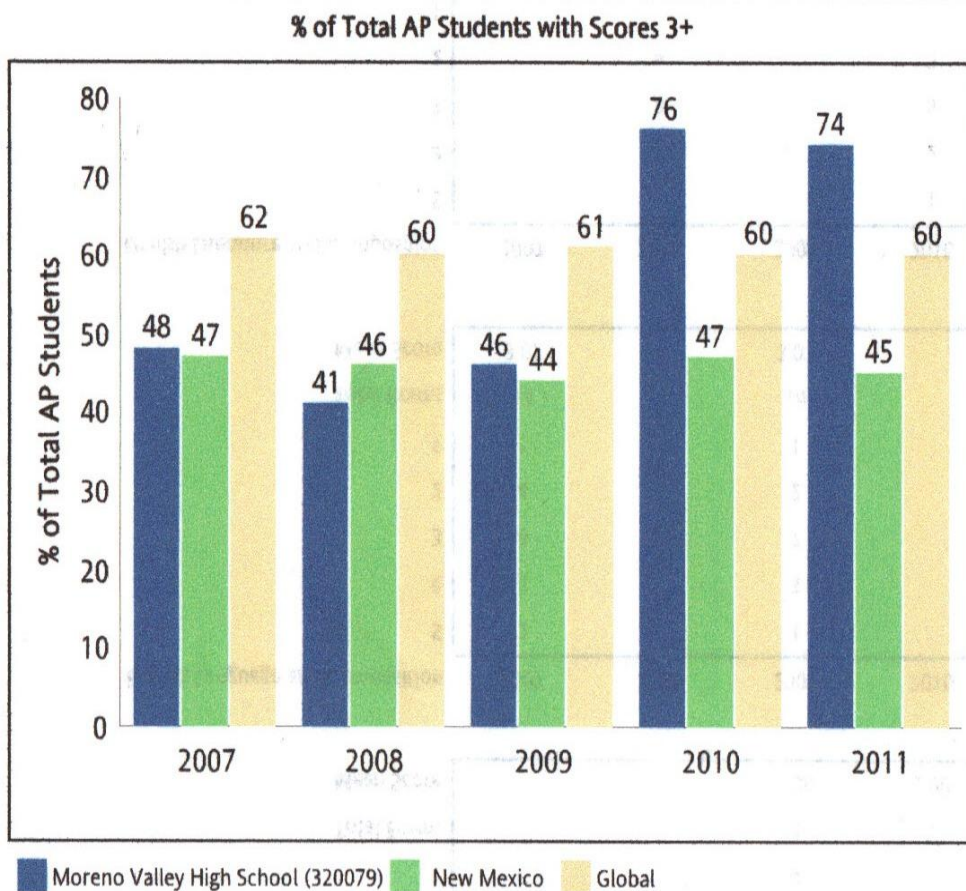
Although the numbers show group gains in most categories, the faculty also uses the PSAT to review growth-over-time for individual students. I have not included individual student's scores in this reporting.

**ADVANCED PLACEMENT TESTING**

Advanced Placement classes play a large part in the curriculum at Moreno Valley High School. Our policy is that if a student takes an AP class they must take the AP test for that class. MVHS pays the testing fees for all students. **ALL MVHS ADVANCED PLACEMENT CLASSES ARE SANCTIONED BY THE COLLEGE BOARD. ALL MVHS ADVANCED PLACEMENT TEACHERS MUST WRITE A COURSE DESCRIPTION (AUDIT) AND SUBMIT IT TO THE COLLEGE BOARD FOR APPROVAL.**

According to the College Board, “success” on an AP Exam is defined as an exam score of 3 or higher, which represents the score point that research finds predictive of college success and college graduation. These findings have held consistent “across the decades.”

A chart of the Moreno Valley High School five-year school score summary is included below. Comparisons shown are for Moreno Valley High School, the State of New Mexico and a global population. More than one-third of MVHS students take Advance Placement courses.



**SAT/ACT TESTING – MVHS students are not required to provide the school with their testing data although all are given our school code and address for reporting purposes. These numbers reflect only the group of students taking the test, not the full student population.**

**ACT SCORE DATA**

**Table 1: Five Year Trends - Average ACT Scores**

Grad Year	Total Tested		English		Mathematics		Reading		Science		Composite	
	School	State	School	State	School	State	School	State	School	State	School	State
2007	5	11,663	20.4	19.6	19.0	19.7	20.8	20.9	21.6	20.2	20.4	20.2
2008	15	11,951	22.1	19.6	20.3	19.8	24.5	21.0	22.0	20.2	22.3	20.3
2009	17	12,434	21.8	19.3	19.2	19.6	23.2	20.7	21.2	20.0	21.6	20.0
2010	12	12,679	23.1	19.3	20.2	19.7	25.3	20.5	21.6	20.2	22.6	20.1
<b>2011</b>	<b>16</b>	<b>13,599</b>	<b>21.1</b>	<b>19.0</b>	<b>17.6</b>	<b>19.5</b>	<b>21.7</b>	<b>20.2</b>	<b>20.6</b>	<b>20.0</b>	<b>20.3</b>	<b>19.8</b>

Trends in ACT composite scores show Moreno Valley High School above the State scores.

**SAT SCORE DATA**

Data is included for the past scoring periods which covers individuals in the graduating classes of 2008, 2009, 2011 and 2012. Scores are reported as Average Scores for each class.

	Critical Reading	Math	Writing	
2008	530	460	510	
2009	480	420	470	**Reported as Juniors
2011	520	460	510	
2012	540	580	530	

**C. FISCAL MANAGEMENT**

**The Charter School Act provides:**

A charter may be suspended, revoked, or not renewed by the charter authority if the chartering authority determines that the charter school . . . failed to meet generally accepted standards of fiscal management, 22-8B – 12F (3) NMSA 1978

1. Provide a clear, concise narrative statement demonstrating that the school has competently and effectively managed its finances, including evidence from annual budgets, as well as findings of independent financial audits.

The Charter school has implemented and followed sound financial practices since its inception. We are a component unit of the Cimarron school district and have gone through audits with the District. The results from all audits have been shared with the District during Audit Exit Interviews. As per state regulations we have put in place a Finance Committee and an Audit Committee. Domingo Sanchez, the MVHS Business Manager provides timely monthly budget information to the District for reporting at the regular Board of Education meetings.

Moreno Valley High School reports to Leslie Lujan, as our Public Education Department budget

analyst. Our budget is presented in a timely manner, approved by the Moreno Valley High School Governing Council, reviewed and approved by our budget analyst and submitted to the Cimarron School District Board of Education. Upon approval the entire budget is submitted to the New Mexico Public Education Department. The Cimarron School District has copies on file of all yearly budgets submitted to the PED for this renewal period.

2. Complete the following chart by providing any negative findings from independent audits for each fiscal year, and how the school responded [Responses are available in the Audit Reports for each year which are included in the Appendix and are available as a part of the total reporting for the Cimarron School District yearly audits.]

#### AUDIT REPORT SUMMARY

Year	Total # of Findings	Nature of Findings
2006-2007	3	Unauthorized Transfer of Cash Disbursements Tested Were Missing Adequate Documentation
2007-2008	4	Improper Government Accounting Improper Government Accounting Lack of Timely Monitoring of Budget Line Items Disbursements Made Without Authorization Travel Request Approved by Requestee
2008-2009	2	Lack of Timely Monitoring of Budget Line Items Unauthorized Transfer of Cash
2009-2010	1	Improper Fund Accounting
2010-2011	Until the audit has been approved by the state it cannot be discussed	

#### **D. COMPLIANCE REVIEW**

##### **The Charter School Act provides:**

A charter may be suspended, revoked, or not renewed by the chartering authority if the chartering authority determines that the charter school . . . violated any provision of law from which the charter school was not specifically exempt. 22-8B-12F (4) NMSA 1978

Answer the following questions:

##### **Civil Rights and Special Populations**

1. Was the Charter school given a citation by any State or Federal agency for non-compliance with any statute or regulation over the past four years? NO
2. Were any complaints filed with the Public Education Department or the Federal Office of Civil rights over the past four years? NO

- |  |     |
|--|-----|
| 3. Have any special education due process complaints been filed against the school over the past four years?                     | NO  |
| 4. Has the school provided a Home Language Survey for incoming students over the past four years?                                | YES |
| 5. Has the school tested students for English Language Proficiency using the State-requires assessment over the past four years? | YES |

**Governance**

- |   |            |
|---|------------|
| 1. Over the past four years, have the governing body meeting minutes been available for public review?  | YES        |
| 2. Has any governing body member received any compensation from the school over the past four years?  | NO         |
| 3. Did the governing body conduct formal evaluations of the school's management?  | YES        |
| 4. Did the governing body receive regular written reports from the school leadership in regards to the key indicators of the school's progress?   | YES        |
| 5. Did the governing body conduct annual evaluations of the school's head administrator performance?  | YES        |
| 6. Has the governing body developed and implemented a comprehensive conflict of interest policy and a code of ethics?<br>Has the governing body consistently abided by them through the term of the school's charter? | YES<br>YES |
| 7. Has the school instituted a process for dealing with complaints, made that policy clear to all stakeholders, and followed that policy, including acting in a timely fashion, on such complaints?                   | YES        |
| 8. Has the governing body abided by its by-laws, including, but not limited to, provisions regarding member elections, removals and filling of vacancies?   | YES        |
| 9. Has the governing body put in place a set of governing body policies which are reviewed regularly and updated as needed?   | YES        |
| 10. Since it became a requirement, has the governing body participated in the mandatory governing body training?  | YES        |

**Administration**

- |  |  |
|--|--|
| 1. Did the administration develop annual plans derived from the school needs |  |
|--|--|

- |   |     |
|---|-----|
| assessment, based on identified instructional weaknesses, teacher interests, and analysis of student performance outcomes?  | YES |
| 2. Has the administration developed priorities that are responsive to and consistent with achieving the school's academic goals and that address deficiencies which are communicated to the school's instructional staff? | YES |
| 3. Did the school provide support and training to mentor novice teachers? (first-year mentorship programs?)   | YES |
| 4. Have the administration and the governing body put into place the required Public Education Department policies?   | YES |

**Curriculum**

- |  |     |
|--|-----|
| 1. Is the school's curriculum aligned with New Mexico Standards and core academic subjects contain the essential knowledge and skills that are aligned with and as rigorous as the relevant state performance standards? | YES |
| 2. If applicable, have all courses required for Graduation been taught over the past four years?   | YES |
| 3. If applicable, does the school have an active Dual-Credit agreement with higher education institutions?   | YES |

**Licensure**

- |   |     |
|---|-----|
| 1. Has the Director/Principal/Administrator held an administrative license over the past four years?  | YES |
| 2. Have all teachers held the appropriate license(s) for the classes that they have taught over the past four years?                                | YES |
| 3. Have background check authorizations and results been on file for all staff members who have had contact with children over the past four years? | YES |

**E-Occupancy**

- |  |     |
|--|-----|
| 1. Has the school maintained an E-Occupancy certificate for its facilities over the past four years? | YES |
|--|-----|

**II. PETITION OF SUPPORT FROM EMPLOYEES**

A certified petition in support of the charter school renewing its charter status signed by not less than sixty-five (65) percent of the employees in the charter school.

I am the head administrator of the Moreno Valley High School. The attached petition in support of the Moreno Valley High School renewing its charter was circulated to all employees of the Moreno Valley High School. There are fourteen persons employed by the Charter School. The petition contains the signatures of fourteen employees which represents 100 percent of the employees employed by Moreno Valley High School.

STATE OF NEW MEXICO)

ss.

COUNTY OF \_\_\_\_\_ )

I, Jacqueline B. Boyd, being first duly sworn, upon oath state:

That I have read the contents of the attached Petition, and my statements herein are true to the best of my knowledge and belief.

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SUBSCRIBED AND SWORN TO before me this \_\_\_\_\_ day of \_\_\_\_\_ 2011.

Notary Public

My Commission Expires:

**III. PETITION OF SUPPORT FROM HOUSEHOLDS**

A certified petition in support of the charter school renewing its charter status signed by not less than seventy-five (75) percent of the households whose children were enrolled in the charter school as identified in the school's 3rd reporting period of the fiscal year prior to the expiration of the charter.

I am the head administrator of Moreno Valley High School. The attached petition in support of Moreno Valley High School renewing its charter was circulated to households whose children were enrolled in our charter school as identified in the school's 3<sup>rd</sup> reporting period report of the fiscal year prior to the expiration of the charter. There were 74 households in membership on the 120<sup>th</sup> reporting day. This petition contains the signatures of 64 households which represents 86 percent of the households whose children were enrolled in Moreno Valley High School.

STATE OF NEW MEXICO)

s

s.

COUNTY OF \_\_\_\_\_ )

I, Jacqueline B. Boyd, being first duly sworn, upon oath state:

That I have read the contents of the attached Petition, and my statements herein are true to the best of my knowledge and belief.

\_\_\_\_\_

SUBSCRIBED AND SWORN TO before me this \_\_\_\_\_ day of \_\_\_\_\_ 2011.

Notary Public

My Commission Expires:

#### **IV. FACILITIES**

Facilities at Moreno Valley High School have been deemed adequate for occupancy. The modular buildings were deemed adequate when we applied for PSFA/PSCOC funding from the State of New Mexico in preparation to build the multi-purpose facility. I have attached a copy of the Certificate of Occupancy in the Appendix section.

#### **V. TERM OF RENEWAL**

Moreno Valley High School is requesting a term of renewal of five years.

**VI. APPENDICES**

**New Mexico School Accountability Reports**

**Building Certificate of Occupancy**

**Moreno Valley Education Foundation Documents**

**PART B**

**PROPOSED CHANGE FORM**

**NO CHANGES ARE REQUESTED TO THE CHARTER OF THE MORENO VALLEY  
HIGH SCHOOL**