

ADDENDUM TO INDIVIDUALIZED EDUCATION PROGRAM (IEP)

Student: _____ School: _____

Grade Level: _____ Teacher: _____

The Individualized Education Program (IEP) Team for this student met on this date _____ to review the IEP developed on _____ (date of most recent IEP) and recommends the following changes:

- Level of Service
 Instructional Setting
 Related Services
 Behavior/Discipline
 Area of Need, Goals/Objectives/Benchmarks
 Other _____

SUMMARY OF INFORMATION REVIEWED: (Example: review of present levels of performance, goals and objectives/benchmarks, modifications, accommodations)

IEP TEAM RECOMMENDATION: (Example: description of proposed change in level of service or instructional setting)

JUSTIFICATION FOR PROPOSED CHANGES:

Who will notify the persons responsible for implementing the IEP of these changes?

NAME	TITLE
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Meeting Participants

Signature	Role	Date	Signature	Role	Date
	Student			Special Education Teacher	
	Parent/Guardian			Regular Education Teacher	
	Parent/Guardian			Qualified evaluator of test results, if appropriate	
	LEA Representative			Other:	

1. Use additional sheets if needed. Attach completed addendum form to the IEP being amended.
2. Give parents a copy of the completed addendum.
3. Complete the Prior Written Notice of Proposed Action and deliver to parents.
4. Notify all persons responsible for implementing the IEP of the above changes.

Notes:

- *All other components of the IEP dated _____ remain in place.*
- *It is not appropriate to use this addendum form to change eligibility determinations or exceptionalities, or to substitute for a full review and revision of an IEP when needed.*